



AGENDA
PINCHER CREEK,
POLICE ADVISORY COMMITTEE
WEDNESDAY, November 18, 2020 AT 7:00 P.M.
Council Chambers, Town Hall
962 St. John Avenue

1. Call to Order
2. Agenda Approval
3. Notes from January 15, 2020 Police Advisory Committee Meeting
4. RCMP Update
 - a. Statistics summary and trends
 - b. Staffing at Pincher Creek and Piikani Detachments
 - c. Communications with citizens
5. Bylaw Department Update
 - a. Problem Wildlife Contract
 - b. Shared Service Agreements
 - c. Order to Remedy Danger & Unsightly
6. Citizen On Patrol (COP) Update
7. School Updates (All Schools)
8. Roundtable
9. Frequency of Meetings and Next Meeting Date
10. Adjournment

Manager Legislative Services

Highlight Report – 2nd and 3rd Quarters 2020



09 November 2020

Highlight Report

This report is to provide the Chief Administrative Officer (CAO) and Council for the Town of Pincher Creek with a summary of projects, files in progress and/or completions as it pertains to the Manager of Legislative Services area. The report is used to monitor project(s) progress. The report is also used to inform and advise Council and request directives of any aspect wherever needed.

Bylaws reviewed by Council

Bylaws that were reviewed, approved and/or rescinded by Council for the Town of Pincher Creek are as follows:

Traffic Bylaw No 1599 and 1599-11

On May 11, 2020 Councillor received the Traffic Bylaws No. 1599-09 and 1599-11 Amendment as information and directed administration to review and bring recommendations back to Council. (*Resolution 20-239*)

Renewal of Leases/Agreements

The Property Review Committee consist of all members of Council. Council will be presented with all relevant leases/agreements' information on as needed bases. Leases/Agreements that were reviewed and renewed these last two (2) quarters, subject to Council approval, are as follows:

- 1) On April 27, 2020 Town Council approved the Problem Wildlife Services contract between the Town of Pincher Creek and Lindsey Paterson dated May 1, 2020 for a three (3) year term ending April 30, 2023 providing service to remove problem skunk, racoon and beavers.
- 2) On May 11, 2020 Town Council approved the five (5) year Lease Agreement between the Town of Pincher Creek and the Pincher Creek Search and Rescue to provide a temporary location at the Old Water Treatment Plant (*WTP*) to keep their equipment separate from where they have been storing it with PC Emergency Services (Firehall). Due to COVID-19 the new location limits contact with members of Pincher Creek Emergency Services.
- 3) On June 8, 2020 Town Council directed administration to bring back a proposed Shared Service Agreement between the Town and the MD of Pincher Creek to provide Animal Control services. On August 24, 2020 Town Council authorized and approved the Peace Officer Sale of Service Agreement dated July 30, 2020 between the Town and the MD of Pincher Creek to provide animal control services on an as needed basis for a one (1) year term. This file is in progress.



Safety Codes Council

April 3, 2020

August Kollee
Manager Legislative Services
Town of Pincher Creek
Box 159
Pincher Creek AB T0K 1W0

Dear August Kollee:

**RE: 2019 Annual Internal Review
Town of Pincher Creek - Accreditation No: M000253**

The Town of Pincher Creek 2019 Annual Internal Review (AIR) for the building, electrical, gas and plumbing disciplines has been approved. You can view the signed AIR document on the Town of Pincher Creek's organization dashboard on Council Connect.

I would like to thank you for the thorough and comprehensive review and the effort put into completing the review.

We acknowledge that information for the fire discipline will be provided by the joint municipality.

Should you have any questions, please do not hesitate to call the Accreditation Department. We can be reached toll-free at 1-888-413-0099 or by email at accreditation@safetycodes.ab.ca.

Best Regards,

Peter Thomas
Administrator of Accreditation

JV

Peace Officer Shared Services

In addition to providing peace officer services to the Village of Cowley the Town also provides animal control services to the MD of Pincher Creek on an on-call basis. Internal reporting regarding bylaw enforcement services, including time allocations, in each jurisdiction is ongoing and reviewed by administration accordingly.

Order to Remedy Dangers and Unsightly Property

An Order to Remedy Danger and Unsightly Property was issued for Plan 7710064, Block B, Lot 3 in accordance the MGA section 545 and 546. In addition, Town Council granted an extension of the order of completion with a new completion date of September 30, 2019. (*Resolution 19-126 - February 25, 2019*) We are pleased to report that this file has now been concluded.

Weed Control/Inspection

The CPO's provide and oversee the Town's weed control program which typically runs from May to November in each year.

Noxious weeds are on the list of things that Community Peace Officers watch for while on routine patrols during spring and summer months. Complaints from property owners allows Bylaw Enforcement to be successful in keeping the community for most part noxious weed free.

When invasive plant species (*noxious weeds*) are detected by CPO's or by residents, there are several ways that CPOs handle weed concerns in town.

- 1) Weeds on town property; CPOs will contact the licenced pesticide applicator.
- 2) Make an IWork's for Public Works to maintain the area.
- 3) CPOs will pull or dig up weeds if it's on a small-scale infestation. Small-scale meaning one or two invasive plants along an alley way.
- 4) Weeds on private property are handled by the property owner. CPOs contact the property to maintain weed infestations as property owners' see fit. Authority is provided under the town's nuisance bylaw 1574-19. Section 3. This includes dandelions.

Respectfully Submitted,

Gus Kollee,
Manager Legislative Services.

/ak

Attachments

On August 24, 2020 Town Council authorized and approved to engage TAXervice to manage the property tax arrears recovery for the Town of Pincher Creek. The tax arrears recovery program is revenue neutral as all associated costs are at the rate-payers expense. This file is ongoing.

Development Activities

Administration receives applications for development permits, home occupation and sign permits, on an ongoing basis. Any discretionary use applications and application for development waivers are referred to the Municipal Development and Subdivision Authority (*MDSA*) for decisions and/or recommendations.

Summary of development activities

this second and third quarters year-to-date are as follows:

19 - Development Permit Applications total value of **\$1,372,395.00**

Y-T-D: 27 Development Permits for an estimated aggregate total value of **\$2,111,045.00**

1 - Sign Permit Application

Y-T-D: 3 Sign Permit Applications

0 - Home-Based Occupation Permits

Y-T-D: 1 Home-Based Occupation Permits

15 Compliance Certificates issued

Y-T-D: 25 Compliance Certificates issued

13 *MDSA* applications heard/decided

Y-T-D: 19 *MDSA* Applications heard/decided

Safety Codes Annual Internal Review (AIR)

On March 3rd, 2020 we completed and filed the 2019 Annual Internal Review (AIR) for the Building, Electrical, Gas and Plumbing disciplines with the Safety Codes Council. The annual internal review, which is part of the accreditation program to deliver safety codes services, covered a total of 92 completed safety codes inspections. A final report of acceptance from the Safety Codes Council was issued April 3rd, 2020 a copy of which is attached. This file is closed.

Bylaw Enforcement

The Bylaw Enforcement Department is to enforce the bylaws, provincial acts and regulations including; developments without permits, expired permit and unsightly premises. The internal incidents/activities reporting and tracking process of the Community Peace Officers, which is on an ongoing basis, is current and reviewed daily, and in compliance with the Public Security Peace Officer Program. For the third quarter 2020 there were a total of **138 counts** year-to-date of incident types reported of which the detailed report is attached. Currently, the CPO's are handling all incoming dog and general animal complaints.

- 4) On July 27, 2020 Town Council directed administration to prepare a temporary lease agreement for Plan 9912781, Block 8, Lots 5 and 6 granting a six (6) feet above ground level fence on the West side of the parcels onto the public right-of-way and all cost associated to prepare the agreement to be borne by the property owner(s) of Roll #1070000 and Roll #1135000 respectively. This file is in progress.
- 5) On September 28, 2020 Town Council granted the Pincher Creek 5 Pin Bowlers Association requests waiving the rent and utilities payments until September 2021 the amounts shown in Schedule C and D of the Lease Agreement dated May 1, 2018 for that portion of the Community Recreation Centre Plan 3880BD, Block 1, the area known as the Bowling Lanes and Squash Courts. The Association has reduced its operating season due to COVID-19.

Land Sale

A Summary List of Town Lots for sale is available on the Town of Pincher Creek website. A total of twenty-four (24) commercial zoned town owned properties are listed. These are Highway Drive-in Commercial – C2, Transitional Commercial – C4, Business Park – I3, General Industrial and Warehousing – I1 zoned lots in the North East Industrial area.

On August 7, 2019 Town Council accepted the offer to purchase for Plan 0613747, Block 5, Lot 6 in the amount of \$70,700 plus GST and directed administration to provide North & Company Law Office to act on the Town's behalf regarding the real estate transaction. On January 17, 2020 North & Company provide the balance of the land sale proceeds and confirmation that the land sale transaction has been completed. However, this file is scheduled for a review regarding the level of completion and/or progress of the building.

General Insurance

In cooperation with the finance department we have been reviewing the property and equipment schedules including all certificates of insurance and coverage of Town owned properties. Regarding the reporting requirements for additions, deletions of assets and claims we confirm that it is current and the activities for this third quarter ending have been minimal.

Tax Recovery

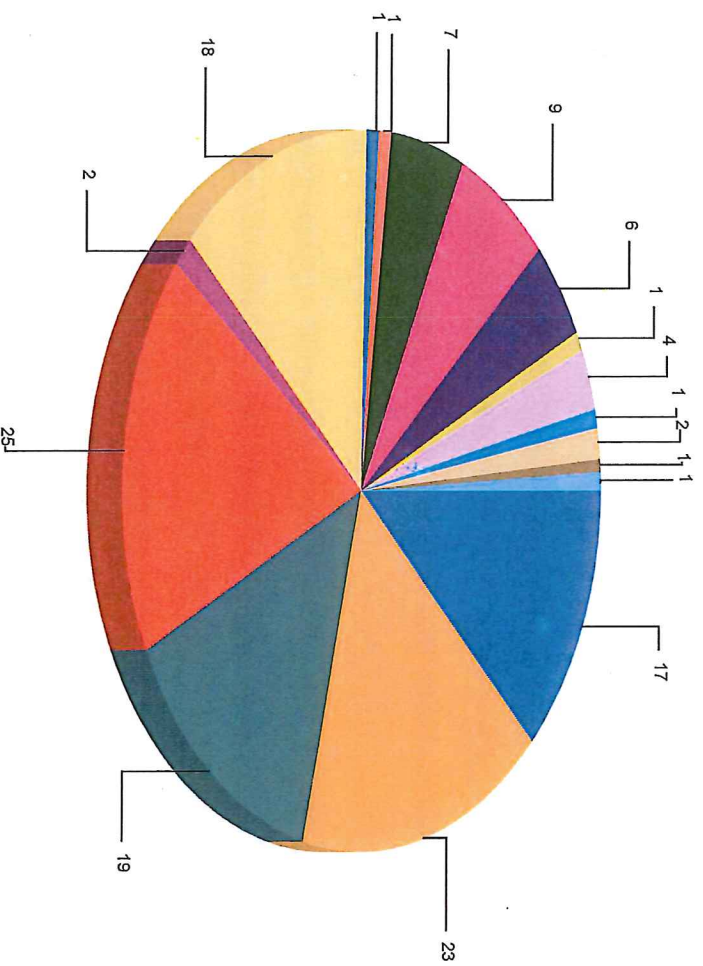
We confirm that the Tax Recovery Arrears List for Lands and Mobile Homes dated March 20th, 2020 have been registered covering a total of fifteen (15) properties (*9 Lands and 6 Mobile Homes*). Notification have been mailed to the property owners in accordance with the Municipal Government Act. Discharge of tax notifications for paid tax arrears accounts are being filed with Land Titles Office subsequent to confirmation of payments. This file is ongoing and in progress.

PINCHER CREEK

QUARTERLY REPORT Statistics from Occurred Date: 1/1/2020 12:00:00AM to 9/30/2020 11:59:00PM

File/Complaint Report

Count of Incident Types



BYLAW : # 1476 CPO / BYLAW OFFICER	17
BYLAW : # 1525 ANIMAL CONTROL	23
BYLAW : # 1550 BUSINESS LICENSING	19
BYLAW : # 1574-06 NUISANCES / UNTIDY /	25
BYLAW : #1589-09 TRAFFIC BYLAW	2
BYLAW : PROBLEM WILDLIFE	18
PINCHER CREEK	1
PINCHER CREEK : ASSIST GENERAL PUBLIC	1
PINCHER CREEK : ASSIST PUBLIC WORKS	7
PINCHER CREEK : BYLAW : # 1348 TRAFFIC	9
PINCHER CREEK : BYLAW : # 1547 LAND USE	6
PINCHER CREEK : BYLAW : PUBLIC SERVICE	1
PINCHER CREEK : LOST AND FOUND	4
PINCHER CREEK : MD OF PINCHER CREEK	1
PINCHER CREEK : PROVINCIAL	2
PROVINCIAL : ENVIRONMENTAL PROTECTION AN	1
PROVINCIAL : PETTY TRESPASS ACT	1
Total:	138

PINCHER CREEK: 1 1%

File/Complaint Report

PINCHER CREEK : ASSIST GENERAL PUBLIC:	1	1%
PINCHER CREEK : ASSIST PUBLIC WORKS:	7	5%
PINCHER CREEK : BYLAW : # 1348 TRAFFIC:	9	7%
PINCHER CREEK : BYLAW : # 1476 CPC / BYLAW OFFICER:	17	12%
PINCHER CREEK : BYLAW : # 1525 ANIMAL CONTROL:	23	17%
PINCHER CREEK : BYLAW : # 1547 LAND USE:	6	4%
PINCHER CREEK : BYLAW : # 1550 BUSINESS LICENSING:	19	14%
PINCHER CREEK : BYLAW : # 1574-06 NUISANCES / UNTIDY / UNSIGHTLY:	25	18%
PINCHER CREEK : BYLAW : #1599-09 TRAFFIC BYLAW:	2	1%
PINCHER CREEK : BYLAW : PROBLEM WILDLIFE:	18	13%
PINCHER CREEK : BYLAW : PUBLIC SERVICE:	1	1%
PINCHER CREEK : LOST AND FOUND:	4	3%
PINCHER CREEK : MD OF PINCHER CREEK:	1	1%
PINCHER CREEK : PROVINCIAL:	2	1%
PINCHER CREEK : PROVINCIAL : ENVIRONMENTAL PROTECTION AND ENHANCEMENT ACT:	1	1%
PINCHER CREEK : PROVINCIAL : PETTY TRESPASS ACT:	1	1%

Grand Total: 100.00% Total # of Incident Types Reported: 138

Town of Pincher Creek - Pincher Creek Detachment
Crime Statistics (Actual)
January - September: 2017 - 2020

All categories contain "Attempted" and/or "Completed"

October 7, 2020

CATEGORY	Trend	2017	2018	2019	2020	% Change 2017 - 2020	% Change 2019 - 2020	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		2	0	0	1	-50%	N/A	-0.3
Sexual Assaults		2	1	5	0	-100%	-100%	-0.2
Other Sexual Offences		1	3	3	1	0%	-67%	0.0
Assault		42	31	35	36	-14%	3%	-1.4
Kidnapping/Hostage/Abduction		0	1	1	0	N/A	-100%	0.0
Extortion		0	0	0	1	N/A	N/A	0.3
Criminal Harassment		11	6	8	15	36%	88%	1.4
Uttering Threats		13	15	19	16	23%	-16%	1.3
TOTAL PERSONS		71	57	71	70	-1%	-1%	1.1
Break & Enter		19	15	15	18	-5%	20%	-0.3
Theft of Motor Vehicle		14	11	14	12	-14%	-14%	-0.3
Theft Over \$5,000		2	1	4	3	50%	-25%	0.6
Theft Under \$5,000		87	72	48	60	-31%	25%	-10.5
Possn Stn Goods		5	6	5	8	60%	60%	0.8
Fraud		27	30	31	26	-4%	-16%	-0.2
Arson		0	0	0	0	N/A	N/A	0.0
Mischief To Property		71	41	45	48	-32%	7%	-6.5
TOTAL PROPERTY		225	176	162	175	-22%	8%	-16.4
Offensive Weapons		5	0	2	4	-20%	100%	-0.1
Disturbing the peace		50	55	40	50	0%	25%	-1.5
Fail to Comply & Breaches		75	81	115	45	-40%	-61%	-5.6
OTHER CRIMINAL CODE		13	11	11	18	38%	64%	1.5
TOTAL OTHER CRIMINAL CODE		143	147	168	117	-18%	-30%	-5.7
TOTAL CRIMINAL CODE		439	380	401	362	-18%	-10%	-21.0

Town of Pincher Creek - Pincher Creek Detachment
Crime Statistics (Actual)
January - September: 2017 - 2020

All categories contain "Attempted" and/or "Completed"

October 7, 2020

CATEGORY	Trend	2017	2018	2019	2020	% Change 2017 - 2020	% Change 2019 - 2020	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		9	5	7	8	-11%	14%	-0.1
Drug Enforcement - Trafficking		8	2	2	2	-75%	0%	-1.8
Drug Enforcement - Other		1	0	0	2	100%	N/A	0.3
Total Drugs		18	7	9	12	-33%	33%	-1.6
Cannabis Enforcement		0	0	0	0	N/A	N/A	0.0
Federal - General		3	3	5	3	0%	-40%	0.2
TOTAL FEDERAL		21	10	14	15	-29%	7%	-1.4
Liquor Act		100	87	148	59	-41%	-60%	-6.2
Cannabis Act		0	0	1	1	N/A	0%	0.4
Mental Health Act		24	37	19	38	58%	100%	2.4
Other Provincial Stats		47	65	70	44	-6%	-37%	-0.4
Total Provincial Stats		171	189	238	142	-17%	-40%	-3.8
Municipal By-laws Traffic		1	0	0	0	-100%	N/A	-0.3
Municipal By-laws		12	14	14	11	-8%	-21%	-0.3
Total Municipal		13	14	14	11	-15%	-21%	-0.6
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		0	3	1	0	N/A	-100%	-0.2
Property Damage MVC (Reportable)		73	77	46	54	-26%	17%	-8.8
Property Damage MVC (Non Reportable)		4	10	5	10	150%	100%	1.3
TOTAL MVC		77	90	52	64	-17%	23%	-7.7
Provincial Traffic		227	184	141	152	-33%	8%	-26.8
Other Traffic		4	4	4	6	50%	50%	0.6
Criminal Code Traffic		29	36	38	44	52%	16%	4.7
Common Police Activities								
False Alarms		66	65	17	20	-70%	18%	-18.6
False/Abandoned 911 Call and 911 Act		23	23	17	31	35%	82%	1.8
Suspicious Person/Vehicle/Property		40	34	31	45	13%	45%	1.2
Persons Reported Missing		6	4	12	15	150%	25%	3.5

Pincher Creek Provincial Detachment
Crime Statistics (Actual)
Q3: 2016 - 2020

All categories contain "Attempted" and/or "Completed"

October 2, 2020

CATEGORY	Trend	2016	2017	2018	2019	2020	% Change 2016 - 2020	% Change 2019 - 2020	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		2	0	0	3	1	-50%	-67%	0.1
Other Sexual Offences		1	1	2	2	1	0%	-50%	0.1
Assault		17	27	10	13	24	41%	85%	0.0
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		2	4	1	1	7	250%	600%	0.7
Uttering Threats		15	4	7	6	9	-40%	50%	-1.0
TOTAL PERSONS		87	36	20	25	42	14%	68%	-0.1
Break & Enter		9	12	8	8	10	11%	25%	-0.2
Theft of Motor Vehicle		3	4	10	9	3	0%	-67%	0.5
Theft Over \$5,000		0	3	2	1	0	N/A	-100%	-0.2
Theft Under \$5,000		29	49	35	21	33	14%	57%	-2.0
Possn Stn Goods		3	2	3	2	1	-67%	-50%	-0.4
Fraud		17	20	16	11	8	-53%	-27%	-2.7
Arson		1	2	0	0	0	-100%	N/A	-0.4
Mischief To Property		44	49	26	15	41	-7%	173%	-4.0
TOTAL PROPERTY		106	141	101	67	96	-9%	43%	-9.4
Offensive Weapons		3	1	2	1	3	0%	200%	0.0
Disturbing the peace		35	40	41	25	28	-20%	12%	-2.9
Fail to Comply & Breaches		32	22	48	45	6	-81%	-87%	-2.9
OTHER CRIMINAL CODE		4	12	5	6	6	50%	0%	-0.2
TOTAL OTHER CRIMINAL CODE		74	75	96	77	43	-42%	-44%	-6.0
TOTAL CRIMINAL CODE		217	252	217	169	181	-17%	7%	-15.5

Pincher Creek Provincial Detachment
Crime Statistics (Actual)
Q3: 2016 - 2020

All categories contain "Attempted" and/or "Completed"

October 2, 2020

CATEGORY	Trend	2016	2017	2018	2019	2020	% Change 2016 - 2020	% Change 2019 - 2020	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		5	4	3	1	2	-60%	100%	-0.9
Drug Enforcement - Trafficking		12	0	1	1	0	-100%	-100%	-2.3
Drug Enforcement - Other		1	1	0	0	3	200%	N/A	0.3
Total Drugs		18	5	4	2	5	-72%	150%	-2.9
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		3	5	0	3	6	100%	100%	0.4
TOTAL FEDERAL		21	10	4	5	11	-48%	120%	-2.5
Liquor Act		91	49	49	74	28	-69%	-62%	-10.1
Cannabis Act		0	0	0	0	1	N/A	N/A	0.2
Mental Health Act		8	10	12	14	26	225%	86%	4.0
Other Provincial Stats		20	28	43	27	45	125%	67%	4.9
Total Provincial Stats		119	87	104	115	100	-16%	-13%	-1.0
Municipal By-laws Traffic		0	1	1	1	1	N/A	0%	0.2
Municipal By-laws		13	6	5	3	3	-77%	0%	-2.3
Total Municipal		13	7	6	4	4	-69%	0%	-2.1
Fatals		0	0	0	1	0	N/A	-100%	0.1
Injury MVC		10	7	7	3	7	-30%	133%	-1.0
Property Damage MVC (Reportable)		104	85	87	62	81	-22%	31%	-7.0
Property Damage MVC (Non Reportable)		6	10	12	13	11	83%	-15%	1.3
TOTAL MVC		120	103	106	79	99	-18%	25%	-6.6
Provincial Traffic		921	388	373	366	442	36%	21%	22.0
Other Traffic		0	3	2	1	3	N/A	200%	0.4
Criminal Code Traffic		20	19	28	32	39	95%	22%	5.1
Common Police Activities									
False Alarms		82	22	26	9	10	-69%	11%	-5.7
False/Abandoned 911 Call and 911 Act		23	26	17	20	42	83%	110%	3.2
Suspicious Person/Vehicle/Property		18	94	24	31	25	39%	-19%	1.1
Persons Reported Missing		8	5	9	9	13	63%	44%	1.4
Search Warrants		1	0	1	0	0	-100%	N/A	-0.2
Spousal Abuse - Survey Code (Reported)		16	9	8	8	18	13%	125%	0.3
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0